



SVSSs

Nanasaheb Mahadik College of Engineering, Peth

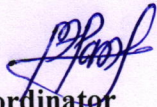
Internal Quality Assurance Cell (IQAC)

Date:- 02 /06/ 2018

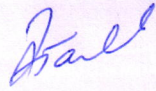
Meeting of IQAC members is arranged on Tuesday, 05 /06/ 2018

Agenda:-

1. Confirm the minutes of previous meeting of IQAC.
2. Welcome of new members and introduction of IQAC functions to them
3. NAAC Self Study Report review
4. Academic and Administrative audit for AY 2017-18
5. IIQA Submission to NAAC Portal
6. Academic planning of Shivaji University and DBATU, Lonere
7. Any other issue


IQAC Coordinator




Chairperson

Copy to

1. Chairperson
2. Administrative member
3. All Members

***Internal Quality Assurance Cell (IQAC)***Date:-7/6/2018Minutes of Meeting (MOM - 1 /2018)

The minutes of meeting of IQAC members conducted on 05/06/2018 are as below.

The members present for the meeting:- Dr. J. A. Tamboli, Prof. M. B. Joshi, Prof. M. A. Patil, Prof. N. M. Sane, Mr. R. L. Chitnis, Prof. P. D. Desai, Prof. Ms. A. D. Kanse, Prof. R. P. Patil, Prof. A. A. Salunkhe, Mr. R. R. Yadav, Mr. S. R. Yadav, Prof. V. R. Shinge, Prof. A. P. Patil, Prof. I. Y. Inamdar.

Item No. 1 - Confirm the minutes of previous meeting of IQAC

Principal with all members discussed the activities of previous IQAC meeting. Principal introduced new members of IQAC committee to all.

Item No. 2 - Welcome of new members and introduction of IQAC functions to them

Principal and IQAC coordinator welcomed new members of IQAC. The role of IQAC was explained by IQAC coordinator to the new members.

Item No. 3 - NAAC Self Study Report review

The review of SSR preparation as per NAAC format was taken by members of IQAC. The progress was presented by coordinator, IQAC. It was suggested by members to continue the course of action for Self Study Report preparation.

Item No. 4 - Academic and Administrative Audit for AY 2017-18

Principal discussed and proposed to conduct academic and administrative audit for the previous academic year. Members suggested to IQAC coordinator to prepare a presentation and format for academic audit. The key parameters that should be included in academic audit were also discussed.

Item No. 5 - IIQA Submission to NAAC Portal

The members suggested that the IIQA should be submitted in July so as to complete all the activities with time schedule as per NAAC guidelines.

Item No. 6 - Academic planning of Shivaji University and DBATU, Lonere

Teaching members discussed with principal regarding planning of academic and other activities



***Internal Quality Assurance Cell (IQAC)***

to be conducted during the year. Prof. A.P. Patil was given responsibility to prepare academic calendar for the AY 2018-19 by considering activities discussed during meeting.

Item No. 7 - Any other issue

NAAC coordinator proposed to conduct green & environmental audit of the institute. The benefits and importance of the audit was discussed. It was decided to appoint an Environmental Auditor to carry out this activity.

IQAC coordinator proposed reform in internal examination regarding conduction of two internal tests instead of one. All members and Principal welcomed this initiative and Principal directed all regarding activities to be conducted.

The meeting ended with vote of thanks to the chair and all members present for the meeting.

IQAC Coordinator

Chairperson

